

COVID-19 Preparedness Plan

Safe School Rules for TPC Employees & Families



Keeping our school safe

General State Regulations

- For TPC employees, students and immediate family who have traveled internationally in a region where COVID-19 is active, or have returned from a cruise, it is recommended to stay home and self-monitor for fourteen days, subsequent to returning.
- Ensure that the facility has a sufficient number of employees to perform all measures listed in this plan effectively and in a manner that ensures the safety of the staff & students.
- Control access to external visitors including:

- Prohibiting entry into the facility for parents, guardians and non-essential visitors.
- Interviewing essential visitors about their current health condition and recent travel history.
- Using soap and water or within available supplies, hand sanitizer at point of entry to the facility.

Masks or Cloth Face Coverings Required

- Each employee and adult responsible for transporting a child to and from school shall be required to wear a mask or other cloth material that covers his or her mouth and nose at arrival & dismissal as well as employees that are inside the school, except to the extent an employee is using break time to eat or drink. Children ARE NOT required to wear masks.
- Nothing in these rules shall require the use of a mask or cloth face covering by anyone for whom doing so would be contrary to his or her health or safety because of a medical condition.
- If a person declines to wear a mask or cloth face covering because of a medical condition as described above, such person shall be required to produce medical documentation verifying the stated condition.

Eliminating transmission points

- Reduce common touch points by reducing non-essential access to the school.
- We will continue to use all no-touch disposal receptacles by removing lids.
- **Frequent cleaning of all touch points.**
- Continue to secure all secondary doors and access points to minimize incidental contact.
- Disposable wipes will be utilized so that commonly used surfaces (for example, doorknobs, faucets, tables, play surfaces, puzzles, books, toys, etc.) can be wiped down.

- To disinfect surfaces, we use products that meet [EPA's criteria for use against SARS-Cov-2](#) and are appropriate for surfaces touched by children.

Air Purification

Torrington Preschool Center will be installing a new HVAC system and have consulted help from Eversource and Earthcore Energy Services, LLC to install an energy efficient system that will provide the highest level of air quality. With this upgrade we will also be installing a Medify MA-40 V2.0 Air Purification System that will aid in our diligent efforts to keep our school safe and clean from airborne and surface bacteria as well as viruses.



New Arrival & Dismissal Procedure

- Until further notice, arrival will be conducted at the playground gate. We ask that you stay 6 apart while allowing each guardian to drop off their child and allow them time to be screened individually.
- Torrington Preschool Center has implemented a new symptom tracking system which will be conducted through an app supported by Connecticut Business Systems & Square 9 Softworks. This is a touchless, cloud hosted resource used to ensure reopening and continuing education is conducted safely and securely. A QR code will be displayed upon arrival which can be scanned using your smartphone. You will then be redirected to a brief questionnaire regarding symptoms, travel and information regarding people in your household. Step by step directions to complete the survey are located on our website.

- In addition to symptom screening, the adult responsible for drop off at the time of arrival and the child will have their temperature taken before the student may enter the outside area via the playground gate and hand sanitizer will be applied.
- At this time parents & guardians will not be allowed inside the school as to minimize the risk of spreading bacteria to our teachers and students. Dismissal will be similar to our regular 3:00pm routine, a teacher will open the front door promptly at 3:00pm and call your child to come out individually according to where you are in line on the sidewalk. Again please respect social distancing guidelines while waiting in line, we are only accepting a small group this summer so I don't anticipate space being an issue. We can't emphasize enough the importance of arriving promptly, as per state guidelines we are not offering an afterschool program at this time, subsequently school will close at dismissal. Our teachers will now be responsible for signing children in/out from school to eliminate any need for non-essential staff to enter the school.

Friendly Non-Covid Reminders for Summer Program

- Please bring a signed sunscreen permission slip (available on our website) and place it in a ziplock bag with sunscreen to be kept at school. Kindly apply first application of sunscreen prior to arriving at school.
- We ask that you provide (TWO) sets of spare clothes appropriate for the season labeled in separate ziplock bags that will also be kept at school. (spare clothes & best clothes to wear to school can be reviewed in our handbook which can be viewed on our website)
- TPC also encourages you to review our sick policy located in our handbook. This will be strictly followed as always to keep your child, his/her peers and our staff safe & healthy.
- Remember even though your little ones are still small we do require a full size backpack! It should contain a full size folder to send all their special artwork home, their lunchbox and a reusable water bottle everyday.
- Last but not least you know how much we LOVE talking about healthy choices in our lunch boxes!! This is also discussed in detail in our handbook and applies to summer program as well as the regular school year. The state requires an ice pack in every lunch box regardless of whether the content require refrigeration. Please make sure your child's lunch box contains healthy options for morning & afternoon snacks as well as a nutritious lunch and a refillable water bottle. Your children will amaze you how much they can eat and drink during school, especially summer, so when in doubt

overpack and we will always send leftovers home so you can see what they ate.

- At this time we can still allow one small pillow and a small blanket to be brought into school for naptime. Both need to be stored in a separate drawstring backpack and brought home daily to be washed. We will notify you if this changes.

We promise your children will have a Safe and FUN Preschool Experience!

Please keep in mind, we understand some of these new procedures will take time to adjust to however they are precautions that we implemented because we LOVE all our TPC families so much we want everyone to continue feeling safe and happy at our school. We are so excited to welcome you back and have a great school year filled with learning, memories and having fun!

___I understand at this time parents will not be allowed inside the preschool.

___I allow TPC staff to scan for temperatures, ask health questions and follow any additional CT health guidelines that may be implemented.

Signature of Parent/Guardian

Date

